

Town of Burlington Planning Board  
Otsego County, NY

Minutes of December 8, 2021

- Present: Andrea Long, Cliff Fitch, Gary Czerkies, Peter Smith, Jo Salo
- Absent:

Call to Order- 6:15 pm  
Pledge of Allegiance

Minutes – November 10, 2021 minutes accepted

Old Business –

- Up date on cell tower propoal – On Dec 6, 2021 Jo S and Deb Wengert received a correspondence from Trileaf Environmental Agriculture Engineering company regarding plans for a communication tower off Route 80. Deb Wengert responded to them referring them to Otsego County Planning Board. In the correspondence Trleaf noted - *“Our client proposes to construct a 195-foot monopole communications tower with an overall height of 195 feet, including attachments. Associated equipment will be located within a 100-foot by 100-foot (10,000 square feet) lease area. The project includes an access and utility easement extending south away from the lease area approximately 600 feet toward Route 80. The proposed location is currently an agricultural field. The antenna will be licensed by the Federal Communications Commission (FCC).”*

The Planning Board and Town Board have no impact or say on this as we have no Zoning or Land Use Laws.

- Subdivision Application – review and discussion on updated subdivision application. One application for Simple Split, Minor and Major Subdivision. Board members were able to view the draft document on the Town planning Board computer.
  - Need to send a hard copy/copy via emails to all members
  - Items to be added; open acreage, pasture acreage, cultivated acreage

New Business –

- Need to make new lists for subdivision procedures to give to applicants.
- Gary will contact Deb Wengert, Town Clerk, to purchase new ink cartridges for PB computer. Will try to use the printer more regularly
- Next meeting – January 12, 2022

Adjourned – 7:24 pm

Respectfully submitted by  
Jo Salo, Secretary