



## **ASSESSMENT DISCLOSURE NOTICE – PRELIMINARY 2024 ASSESSMENT**

March 8, 2024

Dear Property Owner:

Enclosed is your 2024 Preliminary Assessment Disclosure Notice on your property as required by Real Property Tax Law §511. This notice indicates the market **value** of your property for 2024. **Parcels with outstanding building permits may receive a second notice in late April.**

If, in your opinion, your preliminary 2024 assessment **does not** accurately reflect market value, **you may schedule an informal review by calling 1-607-471-0861, no later than March 27, 2024. Informal reviews are 5-10 minutes in length and will be with a member of ENPM staff. Informal reviews will be held remotely either by TELEPHONE or by Zoom.**

**Telephone Appt Provide:** Your name, your telephone number and the address of the property you are challenging.

**Zoom Appt Provide:** Your name, your telephone number, the address of the property you are challenging, and your email address to which the zoom appointment is being held.

All informal reviews are by appointment **only**. Your preliminary assessment is assumed to be correct unless you can provide proof that it isn't. All Burlington and Edmeston property owners who schedule an informal review should go to the Town of Burlington or Town of Edmeston website at [www.townofburlingtonny.com](http://www.townofburlingtonny.com) or [www.townofedmeston.com](http://www.townofedmeston.com) to get more information on comparable sales and other helpful information.

**Questions: If you have any questions regarding your Preliminary Disclosure Notice or the informal review process, please call 1-607-386-1200. You can also visit our website at [www.enpmappraisers.com](http://www.enpmappraisers.com) and click on the Reassessment screen for additional forms and information.**

The informal review process is your opportunity to discuss your individual property assessment; it is not an opportunity to discuss assessments of other properties or to discuss taxes. You must own the property you schedule the informal review for or provide a letter of authorization from the property owner at the time of the informal review. Decisions regarding potential assessment changes **will not** be made at your informal review meeting and a follow-up inspection of your property may be requested to complete the review. All property owners who participate in the informal review process will receive notification of the results by mail when the 2024 Tentative Assessment Roll is filed on May 1, 2024.

**If you are unavailable to do an Informal Review meeting, we are still willing to review your property, however you will need to submit your documents for review via email to [projects@enpm100.com](mailto:projects@enpm100.com) or mail to the address below, postmarked no later than April 1, 2024.** The letter must clearly document the property tax map number and property address, your concerns, any market data / sales data / appraisals, etc., in support of your opinion of market value, and a daytime phone number at which you may be reached.

Thank you for your cooperation.

Respectfully,

*Joseph H. Emminger*

Joseph H. Emminger, Project Director  
ENPM, Inc.  
2240 Sheridan Drive, Suite 100  
Tonawanda, NY 14150