

Town of Burlington Planning Board  
Otsego County, NY  
Town Municipal Building  
Minutes January 20, 2021

- Present: Cliff Fitch, Gary Czerkies, Pete Smith, Jo Salo

Call to Order- 6:00

Pledge of Allegiance

Minutes – no minutes read or approved

Guest – Andrea Long attended meeting. She is considering being a member of the Planning Board.

Old Business –

New Business –

- Eileen Shields gave her resignation as Planning Board member in September 2020. She moved out of the Town of Burlington.
- The Planning Board received an Initial Subdivision Proposal and map in early January. The lawyer's (Karl Manne) letter was dated January 5, 2021. The subdivision proposal is for land owned by Eli Troyer and wife on Gardner Road, tax map # 109.00-1-1.04. Initially appears as a Simple Split. However, after further investigation the Troyer property may have been subdivided from another piece in 2018. On file is a survey map with the Troyer property being subdivided in 2011. If the 2018 date is correct that falls within the 10-year limit of subdivisions and would make this Subdivision become a Minor Split, requiring a Minor Subdivision Application, an Environmental Assessment form to be completed, letters to all adjoining landowners, and a Public Hearing.

In order to proceed the initial application needs to be completed and returned to determine which date of the subdivision is correct.

- Conducting Business during COVID - Discussed the possibility of the Town acquiring a Zoom account. Jo will approach Russell McCall, Town Supervisor, about the possibility.
- Next meeting – Wednesday, Feb. 17 possibly via Zoom

Adjourned – 7:25

Respectfully submitted by  
Jo Salo, Secretary