

Town of Burlington Planning Board  
Otsego County, NY  
Minutes of May 15<sup>th</sup>, 2024

Present: Jo Salo, Gary Czerkies, Peter Smith, Cliff Fitch, and Sara Tasior

Absent:

Attendee(s):

**Call to Order-** 6:02 PM by Chair, Jo Salo

Minutes of April 10, 2024 Reviewed – Revised Date of Previous Meeting Minutes -  
Approved for Revision

**Privilege of the Floor-** N/A

**Old Business-**

Have not heard from the Kelly's since initial meeting

Discussed Shape of Lots for proposed regulations “Irregular Lots”

- Determination will be on case-by-case basis
- Report our determination to the Town Board in June
- Plan for Public Hearing in July/September

**New Business-**

Chenango County PB Training – June 26, 2024 “Hot Button Land Use Issues” and  
“Vacancy Strategies”

Discussed Otsego County PB Training Sessions from May 8<sup>th</sup>, 2024

- shared Handouts and websites
- Publications available for download
- Comprehensive Plans vs Zoning
- Subdivision Presentation was unrelatable for Burlington
- Investigate Simple Zoning Options - maintain characteristics of the Town as they are

Discussed Town Board Assessment Meeting

Discussed the SEQRA Form

- Types are defined specifically on the form
- Option to defer to the County to be the Lead Agency
- Look out for Segmented Projects (see the overall project as a whole)
- Short forms are required for Subdivisions

**Next Board Meeting-** June 12<sup>th</sup>

**Adjourned-** 6:51 pm